

# St. James' Church Pre-School

## Toileting Policy



St. James' Church Pre-School welcomes children from the age of 2 years. We therefore expect that many of them will not have been toilet trained at the time of admission or will still be mastering this skill. We are happy for a child to wear nappies or pull ups.

It is also to be expected that many young children will have an occasional "accident".

We ask that your child has a complete change of clothes in their bags at the beginning of **each** session and that you **check and replace** these as necessary.

Please supply nappies, wipes and nappy sacks **regularly** if appropriate.

### Starting pre-school

When a child first starts pre-school we are aware that some may need adult support when attending to their personal needs. Along with handwashing and general cleanliness toileting can be a very important part of helping children to settle into their new routine.

It is a good idea to familiarise your child with our toilet area on your visit. Toileting can be a stressful time for the children as well as for their parents/carers.

We will consult with parent/carer on their visit so that we follow the same toileting procedure that is used at home. If a child needs extra assistance, this will be agreed by the parent with staff who will do their utmost to make sure that the child is comfortable and safe within our care.

If for any reason a child displays anxiety or is upset in any way the Supervisor will contact the parent, carer or emergency contact number to come to pre-school to change or clean their child.

### Toilet training

Please speak to a member of staff when your child has reached the toileting stage in their development. We will aim to replicate your home toileting procedure during their pre-school session as best we can. If you wish to bring their own potty to pre-school, please place it inside a named carrier bag and leave on or near their coat peg. We will also be happy to share our knowledge and offer advice.

Any extra information that can help staff with supporting your child will be greatly appreciated as this is an important transition stage.

Please inform staff of any rashes, or sores and see our health poster located on the toilet door.

### Child Protection

The normal process of changing a nappy/toileting should not raise child protection concerns. All staff are DBS checked.

### Infection Control

High standards of health and safety are followed at all times:

- Disposable gloves are worn

- Spills of body fluids are cleaned up immediately and surfaces disinfected

- Waste material is sealed in a plastic bag to be disposed of along with the gloves.

- Soiled clothing shall be double bagged to be sent home.

This Policy Document was adopted on 12 January 2012 by the Committee.

This Policy Document was revised in April 2019. No changes were made.

Signed: Jackie Turton  
on behalf of St. James' Church Pre-School Committee.